



Completing Your Web Profile on chambermaster

1. To complete your web profile, log in to ChamberMaster and navigate to **Company Information**. You will see an option for **Website Information**.

The screenshot shows the ChamberMaster interface for editing a company profile. The left sidebar has a 'Company' section highlighted with a red arrow. The main content area is titled 'Website Information' and contains a 'Web Page Content' section with a 'Preview Web Page' button highlighted by a red arrow. Below this are various input fields for company details such as name, phone numbers, address, city, state, postal code, website URL, and email.

You can preview your edits by clicking **Preview Web Page**.

2. Use **Social Network Services** to link your preferred platforms to your Directory Listing. Complete the About section under **Web Description/Text Context** to give people the best possible overview of your services. This section also includes the description you would like to show under your business name in the directory, the hours of operation, and any driving directions you'd like to include.

Social Network Services

Social Network Services with a check-mark will be displayed on your public member page.

<input type="checkbox"/> LinkedIn [Verify URL] <input type="text" value="http://ca.linkedin.com/company/sandy-springs-perimeter-chamber-of-"/>	<input checked="" type="checkbox"/> Facebook [Verify URL] <input type="text" value="https://www.facebook.com/sandyspringschamber"/>
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Web Description / Text Content

Description: 1477 chars remaining.
Displayed on the About section of your public directory page.

Search Results Description: 142 chars remaining.
A summary description that displays beneath your business name in the public directory.

Hours of Operation: 41 chars remaining.

Driving Directions: 61 chars remaining.

3. List business attributes that you'd like to showcase in the Highlights section. The figure below illustrates how they will appear on your public profile page.


Highlights

Bullet points that display in the **Highlights** section of your public directory page; 120 characters max each bullet text; Enter an optional website URL that the bullet item would link to

Bullet Text business advocate	Bullet Url Enter Bullet Url...
Bullet Text economic development driver	Bullet Url Enter Bullet Url...
Bullet Text community	Bullet Url Enter Bullet Url...
Bullet Text Enter Bullet Text...	Bullet Url Enter Bullet Url...
Bullet Text Enter Bullet Text...	Bullet Url Enter Bullet Url...

Sandy Springs Perimeter Chamber

Civic & Non-Profit Organizations | Business Services - Offices



VISIT WEBSITE
REQUEST INFO

Six Concourse
Suite 3300 B
Atlanta, GA 30328
(678) 443-2990
Sandy Springs Perimeter Chamber of Commerce


Hours:
Monday - Friday, 9:00am - 5:00pm
Saturday - Sunday, Closed

About Us
Our mission is to serve as the champion for a prosperous economic environment that enriches our businesses and communities.

Navigation: About | **Highlights** | Media | Map

Highlights

- business advocate
- economic development driver
- community



4. **VERY IMPORTANT:** The ChamberMaster Directory search function is keyword-based. If you do not enter keywords, potential clients will have to know your business by name in order to search. Enter keywords that you think people would search to find you so that ChamberMaster pulls up your business. For example, if you owned “Menagerie Pet Store,” you would want to include keywords such as: pets, dog, cat, bird, pet care, pet food, pet supplies, pet health, etc.

Keywords

Enter unlimited keywords with a space between each word; common search terms that would be used to find your listing.

chamber of commerce sandy springs perimeter economic development advocacy community

Save Changes **Clear Changes**



5. As always, **SAVE CHANGES** to save! Congrats on completing your web profile!